

CITY OF MAPLE VALLEY, WASHINGTON

RESOLUTION NO. R-18-1252

A RESOLUTION OF THE CITY OF MAPLE VALLEY, WASHINGTON, AUTHORIZING THE CITY MANAGER TO ENTER INTO A SERVICE LEVEL AGREEMENT WITH THE STATE OF WASHINGTON, OFFICE OF THE SECRETARY OF STATE, ARCHIVES AND RECORDS MANAGEMENT DIVISION FOR RECORDS MANAGEMENT AND IMAGING SERVICES.

WHEREAS, the City Council of the City of Maple Valley desires to utilize the services of records imaging and microfilming offered by the State of Washington, Office of the Secretary of State, Archives and Records Management Division as provided in the Statement of Work No. 3 of Agreement No. 13MV01-1393; and

WHEREAS, the services provided are part of the City's records management program and meet the retention guidelines of the City's approved records retention schedule; and

NOW, THEREFORE, THE CITY COUNCIL OF THE CITY OF MAPLE VALLEY, WASHINGTON, DO RESOLVE AS FOLLOWS:

Section 1. Authorization. The City Manager is hereby authorized to enter into Service Level Agreement No. 13MV01-1393 with the State of Washington, Office of the Secretary of State, Archives and Records Management Division.

PASSED BY THE CITY COUNCIL AT A SPECIAL MEETING THEREOF ON THE 11TH DAY OF JUNE 2018.

Sean P. Kelly, Mayor

ATTEST:

Shaunna Lee-Rice, City Clerk

APPROVED AS TO FORM:

Patricia Taraday, City Attorney